



# Student Registration Form

<b>Student Name:</b>		<b>Date of Birth:</b>	
<b>Address:</b>			
<b>Parent / Carer name:</b>			
<b>Parent / Carer phone number:</b>		<b>Parent / Carer email address:</b>	
<b>Additional Contact:</b>			
<b>Special Needs, Disabilities or Medical Concerns:</b> <i>(Confidentiality will be observed)</i>			
<b>Previous experience in Dance, Drama or Singing:</b> <i>(Include current grades where relevant)</i>			

## Terms & Conditions of GSS School Membership

### Fees & Classes

- Payment for class fees is required every term.
- Payment for Private Lessons can be made by arrangement with the Principal.
- Payment of Examination Fees must be made in advance in accordance with ISTD booking requirements.
- Payment for classes or Private Lessons can be made in the following ways: Cash, Cheque, or via Bank Transfer.
- Private lessons will be charged without 24 hour prior cancellation; classes are non-refundable.
- For certain higher level grades, students will be required to attend additional skill development classes; information available from the school Principal.
- If, for any reason, a student is not able to attend a private lesson, festival or performance rehearsal, then the school should be informed in advance by phone or text (01793 847567 or 07787560917) or by email ([info@gemmashortschoolofdance.co.uk](mailto:info@gemmashortschoolofdance.co.uk))
- Parents / Carers have the opportunity to watch classes at the end of term; parents are not permitted in the studios or changing rooms at other times.

*Please turn overleaf*



**Uniform Policy**

- Full GSS uniform must be worn in all classes and rehearsals; see website for full requirements.
- Jewellery is not to be worn in classes or rehearsals.
- Hair must be in a bun for ballet, and must be kept up with no fringes for all other classes or rehearsals.

**Examinations**

- GSS students will be encouraged to take examinations all genres (see website for details)
- Final decisions for examination entry remain with the Principal; consideration will be made of attendance and technical capability.
- Students may be required to attend extra lessons in preparation for examinations.

**Festival/Performances**

- The school will encourage as many students as possible to participate in festivals and performance opportunities; final decisions on participation will be made by the Principal.
- Festival choreography will be completed in Private Lessons.

**Use of Images**

The Gemma Short School of Dance & Theatre Arts often takes photographs for publicity purposes; these may appear in our printed publications, on our website or both. Before taking any photographs of your child (if under 16), we need your permission.

**Please delete as appropriate\***

1. May we use a photograph of your child in publicity materials produced by the school. **Yes/No\***
2. May we use a photograph of your child in publicity material on our website? **Yes/No\***
3. We regularly send publicity material about our services, including photos where appropriate to the media, especially local press. Can we use you or your child’s photo in this way? **Yes/No\***

Please note that websites can be viewed throughout the world, not just in the United Kingdom where the law applies.

**Conduct**

Students and their Parent / Carer(s) must ensure that their conduct does not bring reputation of the Gemma Short School of Dance & Theatre Arts into disrepute. Students and their Parent / Carer(s) must ensure that they treat all staff and fellow GSS students with respect.

Photographs may not be taken on the school premises other than by appointed GSS staff.

**The Principal reserves the right to terminate the membership of students if terms and conditions are not adhered to by students and their parents or carers.**

<b>How did you hear about the Gemma Short School of Dance &amp; Theatre Arts?</b>		
<b>Signed:</b>	.....	<b>Date:</b>
<b>School start date:</b> <i>(Office use only)</i>		<i>(Office use only)</i>